



**Association of Industrial Laser Users
Minutes of the 28th Annual General Meeting**

Hybrid meeting: NEC, Birmingham and online via Zoom

6 April 2022, 12:30

Present Online

President: Adam Clare, University of Nottingham
Vice President: Mike Poulter, TRUMPF
AILU Members: Prveen Bidare (University of Birmingham); Tom Chaffer (TRUMPF); Paola De Bono (TWI); Derrick Jepson (Aerotech); Tony Jones (Cyan Tec Systems); Danijela Rostohar (HiLASE)

Present in Person

Executive Director: Dave MacLellan, Anode Marketing
AILU Members: Ric Allott (STFC); Jamie Costello (Coherent); Simon Hutchinson (AILU); David Lawton (Kentek); Neil Main (Micrometric); Pratik Shukla (MTC); Chris Waters (Micrometric); Catherine Rose (AILU, Minutes Secretary)

Opening remarks

Adam Clare warmly welcomed members to the 28th AGM.

Apologies received

Apologies were received from Richard Carter (Heriot-Watt University); Hollie Denney (II-VI); Matthew Wasley (KTN)

Approval of the minutes of the last AGM

The minutes of the 27th AGM (Online, 29 April 2021) were approved (proposed Adam Clare, unanimously agreed).

Matters arising from the minutes

There were no outstanding matters arising.

Presentation of the Annual Report

AILU President Adam Clare thanked all for attending the meeting and reported on the first year of his Presidency. During the year, AILU's Purpose, Vision and Mission statements had been defined, and 3-5 year goals identified. Adam reported on how many of the strategic and operational targets set out at the beginning of his Presidency had been successfully achieved (7 out of 10 targets) or were underway (a further 2). These included the launch of the new AILU website and the establishment of Internal and External Working Groups. One target had been particularly difficult to progress in the past year - the diversification of revenue. This is a challenge in a post-covid environment and will remain an important goal to achieve. The way forward for international integration was also discussed.

Dave MacLellan reported on AILU events during the past year, with particular reference to the impact of holding online events due to the covid pandemic. There was a short discussion on holding physical events outside of the UK with the challenges and benefits they bring. Future events were introduced, looking as far forward as ILAS 2023.

Adoption of the Annual Report

There were no objections to the President's Annual Report, which has been duly adopted.

Presentation of accounts for 2020-21

Dave MacLellan presented income and expenditure charts for the FY 20/21. Total income was £127K. The largest contributor towards total income was membership followed by events income (ILAS 2021 and other workshops). Total

expenditure for the year was £134K resulting in a net loss, meaning that no corporation tax is due again this year. The largest expenditure was the Secretarial Contract paid to Anode Marketing to administer AILU. AILU still has healthy reserves standing at £20K.

This was an ILAS year and the online platform chosen to deliver it was a success. However, revenue was impacted because it was not a live event. AILU was able to hold a hybrid event in October 2021 which was very successful.

Future events were also discussed which include more hybrid events.

The financial sustainability of AILU was discussed, with Dave reporting that AILU had coped admirably with the pandemic, and few members had been lost. In the longer term, succession planning for Dave's retirement is underway. Budgeting for the year(s) ahead was also discussed.

Adoption of accounts

Those present unanimously approved the accounts (proposed: Adam Clare; seconded: Neil Main).

Election of Officers of the Standing Committee

Adam Clare, Mike Poulter and Dave MacLellan stood again for their respective positions as President, Vice-President and Executive Director, and were re-appointed. (Proposed: Ric Allott; seconded: Pratik Shukla; all in favour).

Election of Ordinary Members of the Standing Committee

Dave, on behalf of AILU, thanked the outgoing officers who had served their term of office:

Prveen Bidare (Birmingham Uni)

Richard Carter (Heriot Watt)

Hollie Denney (II-VI)

Mat Wasley (Innovate KTN)

Sinan Bilgin (SS Laser Solutions)

Derrick Jepson (Aerotech)

Tony Jones, (Cyan Tec Systems)

Mark Millar (Essex Laser)

Four nominees were put forward for election as Ordinary Members of the committee for 3 years: Prveen Bidare (University of Birmingham), Rachel McBain (Laser Trader), Jamie Costello (Coherent) and Chris Waters (Micrometric).

The following was nominated to fill a 2-year Casual Vacancy: Sinan Bilgin (SS Laser Solutions).

The following were nominated to be co-opted onto the committee for a 1-year period: Tony Jones (Cyan Tec Systems), Mark Millar (Essex Laser), Derrick Jepson (Aerotech), Richard Carter (Heriot-Watt University).

All nominations were unanimously adopted en bloc (Proposed: Adam Clare; Seconded: Neil Main).

Any other business

It was decided not to use the NEC (in conjunction with MACH) again as a venue for an AGM due to poor WiFi connectivity and difficulty for those involved in MACH to find time to attend.

The meeting closed at 13:40

Dave MacLellan, Executive Director

26 April 2022

List of documents available prior to the 27th AGM:

Notice of 28th Annual General Meeting

Agenda of 28th Annual General Meeting

Minutes of 27th AGM 2019

Abbreviated accounts 2020/21