



**Association of Industrial Laser Users
Minutes of the 29th Annual General Meeting**

Hybrid meeting: AMP Technology Centre and online via Zoom

31 May 2023, 14:30

Present Online

President: Adam Clare (University of Nottingham)
Vice President: Mike Poulter (TRUMPF)
AILU Members: Clive Grafton-Reed (Rolls-Royce); Tony Jones (Cyan Tec Systems); Danijela Rostohar (Coventry University)

Present in Person

Executive Director: Dave MacLellan (Anode Marketing)
AILU Members: Ric Allott (STFC); Paola De Bono (TWI); Richard Carter (Heriot-Watt University); Jamie Costello (Coherent); Simon Hutchinson (AILU); Steve Kidd (Power Photonic); David Lawton (Kentek); Neil Main (Micrometric); Tian Long See (MTC); Pratik Shukla (MTC); Chris Waters (Micrometric); Stan Wilford (IPG Photonics); Catherine Rose (AILU, Minutes Secretary)

Opening remarks

Adam Clare warmly welcomed members to the 29th AILU AGM.

Apologies received

Apologies were received from; Adam Ball (Lantek), Derrick Jepson (Aerotech), Rachel McBain (Laser Trader).

Approval of the Minutes of the last AGM

The minutes of the 28th AGM (6 April 2022) were approved (Proposed Adam Clare, unanimous approval).

Matters arising from the minutes

There were no outstanding matters arising.

Presentation of the Annual Report

AILU President Adam Clare thanked all for attending the meeting and reported on the two years of his Presidency. AILU's Purpose, Vision and Mission statements had been defined, and 3-5 year goals identified. Adam reported on how many of the strategic and operational targets set out at the beginning of his Presidency had been successfully achieved (7 out of 10 targets) or were in progress (a further 2). Highlights included focused strategic development, the launch of the new AILU website and the establishment of Internal and External Working Groups. The one remaining target of diversification of revenue had been particularly difficult to progress, although AILU remains in good financial shape (see Presentation of Accounts).

Dave MacLellan reported on AILU events during the year November 2021-November 2022. Restrictions due to the Covid pandemic meant that earlier events were either online or hybrid. More recently, events had been fully in-person (excepting online presentations from international speakers). Future events were introduced, looking as far forward as ILAS 2025.

Adoption of the Annual Report

There were no objections to the President's Annual Report, which was duly adopted (Proposed: Neil Main, Seconded: Richard Carter; unanimous approval).

Presentation of accounts for 2020-21

Dave MacLellan presented income and expenditure charts for the FY 21/22. Total income was £146K. The largest contributor towards total income was membership (51%) followed by events income (workshops plus pre-payment towards ILAS 2023, 33%). Most of the additional income came from advertising revenue.

Total expenditure for the year was £142K. The largest expenditure was the Secretarial Contract paid to Anode Marketing to administer AILU (85%). Other expenditure such as events, website/internet and printing/postage contributed <10% each to the total.

AILU reserves dipped through the pandemic years but increased again during the reporting period to a solid £25K.

Adoption of accounts

Those present unanimously approved the accounts (Proposed: Clive Grafton-Reed; Seconded: Tian Long See).

Election of Officers of the Standing Committee

Dave MacLellan extended grateful thanks, on behalf of the Committee, to Adam Clare and Mike Poulter for their excellent directorship of AILU during challenging post-pandemic times. Their record of achievements throughout the 2-year tenure was impressive. Mike Poulter commented that he had particularly enjoyed giving input to AILU's strategic development.

Ric Allott stood as incoming Chair of AILU, with Paola De Bono and Richard Carter as joint Vice-Chairs. Dave MacLellan stood again as Executive Director. All were unanimously appointed (see below).

Election of Ordinary Members of the Standing Committee

Dave, on behalf of AILU, thanked the outgoing officers who had served their term of office: Paola De Bono, Tom Chaffer, Clive Grafton-Reed, Derrick Jepson, Tony Jones, Richard Carter.

Four nominees were put forward for election as Ordinary Members of the committee for 3 years: Nesma Aboulkhair (University of Nottingham, Technical Innovation Institute (UAE)), Chris Peters (UKAEA), Pratik Shukla (MTC), Stan Wilford (IPG Photonics).

The following were nominated to be co-opted onto the committee for a 1-year period: Tom Chaffer (TRUMPF), Clive Grafton-Reed (Rolls Royce), Derrick Jepson (Aerotech), Tony Jones (Cyan Tec Systems), Mike Poulter (TRUMPF).

Nominations for all posts (Officers and Ordinary Members) were adopted en bloc (Proposed: David Lawton; Seconded: Neil Main; unanimous approval).

The incoming Chair, Ric Allott, extended his thanks to Adam Clare, Mike Poulter and to all officers of the Committee for their service to AILU over the past year. This is the second period of AILU Presidency for Ric, the first being 2015-2017 and he is looking forward to the next 2 years, keeping the value and benefit of AILU to its members at the centre of decision making.

Any other business

Dave thanked the outgoing officers and members of the AILU committee.

The meeting closed at 15:17

Catherine Rose, Minutes Secretary
6 June 2023

List of documents available prior to the 29th AGM:

Notice of 29th Annual General Meeting
Agenda of 29th Annual General Meeting
Minutes of 28th AGM 2022
Abbreviated accounts 2021/22